

# ACADEMIC SABBATICAL COMPENSATION SUMMARY (ASCS) FORM 2

(to be submitted by May 15<sup>th</sup> prior to sabbatical)

University policy limits the total salary a faculty member may earn while on sabbatical. This limit refers to salary paid on any W-2 form, not to consulting income. The Federal Office of Management and Budget Circular A-21 allows for a maximum of 100% of annualized base salary from any source of funds at the University (i.e. funds 1001, 2XXX, 5000, 6XXX). “Annualized salary is the amount employees would earn at their current pay rate if they worked a full 12 months rather than just 9 months. Salary from sources not associated with the University is subject to University Policy, which allows for up to 110% of annualized base salary from a combination of university funds and funds not associated with the University.

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**Please list supplemental salary amounts from all sources for which you have a commitment or for which you have applied and their current status.**

**COMMITMENTS:**

**APPLICATIONS:**

**If any non-university source will be covering your employee benefits during your sabbatical, please describe that arrangement.**

I certify that the information provided on this form is complete and accurate.

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*Faculty member's signature*

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*Date*