**Pre-Tenure**

**Professional Development Fund**

Updated August 2018

This year, the College of Fine Arts is providing funds for the professional development of tenure-line faculty members in their probationary period. These funds are intended to support professional activities that will strengthen the faculty member's tenure file. Each eligible faculty member has access to $700.00 for the 2018-19 academic year. The program will be renewed annually, if funds allow.

Instructions for Faculty Member: To receive these funds, please fill out the form below and submit electronically to Associate Dean Melonie B. Murray at melonie.murray@utah.edu You may submit the application at any time up until April 15, 2019.

|  |  |
| --- | --- |
| Date of Application: |  |
| Applicant Name: |  |
| Applicant Department/School: |  |
| Expected Date of Tenure Review: | Fall \_\_\_\_\_\_ |

Briefly explain how you plan to use these funds during the 2018-19 academic year:

(Please note that University of Utah regulations require thatall capital equipment purchased with this award become the property of the faculty member's department/school.)

|  |
| --- |
|  |

How will this activity benefit your path toward tenure?

|  |
| --- |
|  |

Chartfield for faculty member's research account:

|  |
| --- |
|  |

(Prior to submitting this form, please contact your Department/School Business Officer to identify the appropriate chartfield for your research account. Once an award has been made, please work with your Business Officer to access the funds.)

|  |
| --- |
| **This Section for Deans Office Use:** |
| Funding Previously Awarded for Faculty Member This Year |  |
| Funding Awarded for This Application |  |
| Notification Sent |  |