



## COLLEGE OF FINE ARTS

THE UNIVERSITY OF UTAH

### College Council

February 8, 2013 - 3:30-5:00 PM

Union, Parlor A

#### AGENDA

Attendees: Dean Raymond Tymas-Jones, Associate Dean Brent Schneider, Assistant Dean Liz Leckie, Assistant Dean Joelle Lien, Karineh Hovsepian, Brian Snapp, Dan Evans, Nolan Baumgartner, Aubrey Vickers, Colour Maisch, Janet Soller, Linda Smith, Maureen Laird, Rob Wood, Rachel Osterman, Kevin Hanson, Connie Wilkensen (for Lien Fan Shen), Brian Patrick, Steve Pecchia-Bekum, Joanna Spikol, Stephen Koester, Sharee Lane, Haley Israelsen, Benjamin Mielke, James Gardner, Susan Neimoyer, Russ Schmidt, Bruce Quaglia, Hans Heather (for Jasmine Campbell), Ben Ordaz, Mary Ann Dresher, Gage Williams, Brenda Van der Wiel, Martine Kei Green-Rogers (for Peder Melhuse), Amy Oakeson (for Barbara Smith), Dylan Adams (for Olivia Vessel), and Trevor Myrick

1. Call to Order:

Dean Tymas-Jones calls the meeting to order at 3:32 pm.

2. Approval of Minutes:

From November 16, 2012 meeting

Dean Tymas-Jones asks if there is a motion to approve the minutes. There is a motion and it is seconded. There is one abstention. The rest are in favor and the minutes are approved.

3. Request for New Business:

Trevor Myrick (ASUU Senator for the CFA - [trevormyrick@icloud.com](mailto:trevormyrick@icloud.com))

- Request for Input Regarding ASUU Senate & Assembly Pending Bill

Trevor Myrick requests input from the Council regarding the ASUU Senate Bill that is passed around (see Appendix). He says he is voting on this at the end of the month. He indicates that if anyone has relationships with the companies that he would love to know about it. Unfortunately there is not a lot of information on which 200 companies are involved.

Dean Tymas-Jones says that he thinks these might be companies that the U invests in in terms of their retirement portfolios. He thinks it's an institutional advancement issue and that they would like the U to divest from these 200 companies. Trevor asks if any one knows of any students who are interested in this, or you have any information for him, please e-mail him before the end of the month.

4. Consent Calendar:

None

5. Dean's Report:

*Imagine U and the Arts*

Dean Tymas-Jones says that several months ago, he wrote an e-mail to the President of the University and the subject of the memo was Imagine U and the Arts. The Dean highlighted concepts from the President's inaugural address and how those concepts are incorporated with the Arts. The Dean told the President that we have been engaged in re-

imagining the arts offerings here at the U. Then he moved the conversation to the idea that he presented to the faculty and staff about re-envisioning Kingsbury Hall. There is not a lot of activity in Kingsbury Hall during the day, and he would like to repurpose it as the home of the Theatre Arts department—for example, reducing the size of the house to 600-700 seats (it is currently almost at 2000). It would also become the home of the production side of the college.

Dean Tymas-Jones announces that we have started the process by doing a feasibility study to see how much it would cost to revamp the building and to turn it into an academic house. The Dean says that he has brought a copy of the memo if anyone is interested in reading it. He hasn't made copies for everyone, but he has distributed it to the community in certain cases.

### Academic Senate Approval of the College Charter

In November 2012 an online vote was held to determine whether or not to accept the discussed changes to the College Charter. The result of that vote was unanimous and the revised College Charter was forwarded to the Academic Senate.

Dean Tymas-Jones says that he is happy to report that the Academic Senate has approved our revised charter. Associate Dean Schneider has presented it to the Executive Committee of the Academic Senate and then to the Senate body, as well. We were lauded for including students as well as auxiliary faculty in our College Charter.

## 6. Dean's Staff Reports:

### Faculty Workshop (Associate Dean Schneider)

Associate Dean Brent Schneider asks if anyone has attended the workshops in the past few years. Several people raise their hands. He asks if anyone is willing to share about their experiences? A member of the Council volunteers. He attended a two-day workshop in the Fall. He learned about policies, but it was also very valuable for him to meet other people and to feel a part of a larger unit and get a better sense of community. For him the policy stuff he learned was fantastic and valuable, but perceiving that he is part of a larger community was even more valuable.

Associate Dean Schneider says that the reason he brings this up is because next year we will be doing 4 faculty workshops throughout the year. Much of the feedback that has been received about the workshops is that faculty would like more in-depth information about certain topics. The two-day workshop in the Fall will include a stipend again, and all the workshops will be open to include graduate teaching assistants. He encourages everyone to let their colleagues know and to mark it in their calendars themselves. The networking possibility is one of the unstructured, but most beneficial aspects of the workshops.

Karineh Hovsepian announces that the College has allocated money again this year for instructional equipment funding. She says that the deadline to the Dean's Office is February 27<sup>th</sup>. The budget advisory committee that was approved by this body in the Fall will then meet and appraise the requests.

Dean Tymas-Jones says that he would also like to announce that soon the College will have its official conference room. We have been like beggars—when we need to meet we have moved here and there. He announces that the room will be done by the end of the month. The Dean's Office will have oversight, but it will be for small committee meetings for this body, or SAC meetings, or other appropriate meetings.

A member of the Council asks if the construction crew could be mindful of the class schedule. It has been rather disruptive. Dean Tymas-Jones apologizes for the inconvenience. The Dean's Office gave the construction crew the class schedule, and they were supposed to work around the class times.

7. Special Committee Reports:

Curriculum Committee Report (Sydney Cheek-O'Donnell)

Sydney Cheek-O'Donnell gives a report from the Curriculum committee. She announces that so far 144 course proposals came from across the College. These were both changes and requests for new courses. 54 of them were returned to the departments for either more information or because they were incomplete applications. She says that if you are at all involved with filling out the forms, she would encourage you to pay very close attention to make sure everything is being filled out correctly.

In a number of instances the requests were sent back for fixes for the syllabi. With regard to the issue of syllabi, there is CTLE on campus as a resource and [www.ctle.utah.edu](http://www.ctle.utah.edu) is a helpful resource for faculty members who are creating new courses or new course proposals. There are resources for quality course design (web tutorials) and there is a section with a syllabus template and a syllabus design rubric. This is helpful as a checklist for your faculty.

Sydney Cheek-O'Donnell says that they saw a lot of problems with learning outcomes not being stated clearly as learning outcomes. Also, some problems were seen with attendance policies that weren't clearly articulated, as well as expectations that were not clearly indicated as to how that would impact the final grade. She says that CTLE is a great resource, especially when you know that your faculty is going to be proposing new courses. This will save the curriculum committee responding with "you have 25 syllabi to revise in the next 3 days".

If you have any questions about course design, Associate Dean Schneider is helpful with that sort of thing, as is Sydney herself. There is often a hesitance in faculty members to consult with people who are not faculty from their own area, but CTLE is very good at understanding the quirks of the individual disciplines, so they are able to adapt. Sydney asks if they have any questions?

Associate Dean Schneider says that CTLE has moved. They are now located in the library. He also says that the instance that they saw over and over in the Curriculum Committee was one syllabus that had several courses listed on it. There should be one syllabus for each class. He asks the students in the room look at the syllabi they have received and share with Assistant Dean Leckie at their next meeting things that were not clear to them.

Dean Tymas-Jones thanks Sydney and says that the reason we had this report is so that the faculty reps can go back to the faculty and let them know all of this.

8. Notice of Intent:

Re-envisioning Kingsbury Hall Committee Report

Dean Tymas-Jones says that at our next meeting, we hope to have a report from the Re-envisioning Kingsbury Hall Committee. The Committee is traveling to UT-Austin shortly. He says that we would also like to have a report from each department on their strategic plans—just an overview from each department.

Department/School Strategic Plan Reports (Process Used & Executive Summary)

9. Debate Calendar:

Usage Fees Task Force

Dean Tymas-Jones turns the time over to Brian Snapp to talk about the Usage Fees Task Force. Brian says that the question at hand had to do with charging students for rental space within the departments. The conversation led a little bit outside of the CFA, but mainly about space within our departments and whether or not students should be charged for use of those spaces. A lot of the discussion dealt with language, and that students should know exactly what they are being charged for—not for rental of the

space, but for wear and tear or materials. If there is nothing that they can damage, they should be able to use the space. However, if there is a need for a tech, or for materials, then there should be a list outlined. It is about creating transparency so that there are not hidden fees. This doesn't mean that the department cannot say that it is not an appropriate venue for the group. For example, with Ballet's new floor, if the ROTC wanted to use it, they could say "no" and the ROTC would not be allowed to use the floor.

Karineh Hovsepien clarifies that any fee would just be to recoup costs, and shouldn't be to generate revenue. Brian Snapp says yes. For example, in Art & Art History, there are lab fees—they are to pay for materials for ceramics students.

Dean Tymas-Jones asks if there is a motion? Trevor Myrick moves to make a motion that a policy be enacted that reads: "Be it enacted by the College Council that 1) no department charges students a rental space fee 2) departments will be transparent with the fees that they are charging students and cannot be used to generate revenue for the department 3) departments will still be able to prioritize space rental. These actions will ensure the utmost transparency of charges for College of Fine Arts and University affiliated student groups."

There is a second. A member of the Council says that the non-revenue part is important. Brian Snapp says that it is important to remove the word "rental." There should also be a list that itemizes the materials.

A member of the Council mentions that if there has to be staffing, that is another matter.

A member of the Council asks if the students should need to know what they are asking for in their proposals? Brian Snapp says that the departmental offices should have some kind of itemization for what students are paying for in terms of the space.

A member of the Council says that when the students rent the stage and rents the crew, the cost currently is an average. Brian Snapp asks how come? The Council member says you won't know at the time of the rental which staff member you might be getting. Brian Snapp asks if the students are being charged before or after they use the space? The same Council member asks if they want her to track which staff is working which particular show? Brian Snapp says yes. Associate Dean Schneider says that Fine Arts Fees Grants are paid in arrears. For example, in a proposal, the student will put forward an amount and if that changes, then it shouldn't be the students' fault and the department should pay for the cost.

A member of the Council says that it doesn't create value for the amount of paperwork incurred. He is asked for clarification, and says that for recitals the students have to pay a fee. The fee offsets the program and the recording costs. Brian Snapp asks if the costs are the same for everyone? The Council member says no. It depends on the recital. Brian Snapp asks if there are set hourly charges? Associate Dean Schneider says that it sounds like it should be a special course fee for the class, since there are courses involved with these recitals.

Assistant Dean Leckie clarifies that what we are talking about here is a student group—a student group that is affiliated with the College.

A question comes from the Council--how is this going to affect the way that students apply for fine arts fees? Are they currently breaking down the amounts on their grants? Brian Snapp says that right now they are, and if the departments could break down the itemized costs, the students can itemize their grants even further.

A member of the Council suggests that if the departments are concerned about estimated costs (for example, if there are two different costs), that they use the higher of the two costs. A different member of the Council says that it will be difficult to track the crew

members who are working each time. For example, with janitors—one is paid more than another so it would be difficult to determine that. Dean Tymas-Jones asks for clarification on that, since O&M is covered by the University.

Assistant Dean Leckie says that the whole process for Fine Arts Fees is to be an educational opportunity for our students to allow them to learn the processes and the kinds of costs involved. Anything that we can do to make this more transparent for them enhances their learning. We want to help educate them. She says we're not talking about that many grants—there were only 20 in the Fall.

A Council member agrees with this. Part of the process with Fine Arts Fees is to budget your event and ask for the appropriate costs. If there is a range of costs, set it at the higher end of the range and ask for that.

Brian Snapp asks why you wouldn't want your students to know what they are paying for? There has to be an easy matrix to make that can be used over and over and over.

Another Council member says that it's not that different from previous way of doing things. No one is telling you to change the figure, just tell them what the figure is being used for.

Associate Dean Schneider clarifies about the word "rental" that has been used in Fine Arts Fees Grants. This term was a workaround from previous Fine Arts Fees Grants—because they previously weren't to be able to pay staff. That policy has since been changed, and this term is a residual of uninformed language. What we are saying now is that students shouldn't have to pay rental for a space they pay tuition for. If a student-sponsored event is happening, then it needs to be indicated that this amount is to pay the stage manager, and this amount is to pay for the gels that will be used. Part of the problem is old language that has been referred to by faculty and mentors who haven't seen the latest revisions of the Fine Arts Fees Grants policy. So it really is correcting language that gives everyone the real picture of what is going on. Then it becomes an education for the student.

Brian Snapp adds that working with ASUU, knowing that is where the funds are originally coming from, this is being good stewards of that money and doing it in good faith. We need to align ourselves with ASUU and how that should help students.

A member of the Council asks if we are providing staff support and not charging for it, would it be worthwhile to indicate how much it would cost as a gift from the department? Assistant Dean Leckie says yes, that would be beneficial for our students. It would be great for them to see how much the department invests.

Karineh Hovsepian says she would make a clarification in the umbrella language that it should be clear that this itemization is only to cover costs.

A member of the Council says she hates to be a broken record, but often times the students don't get the entire cost of the production covered by student fees. So she would think if she was in the group, she would like a firm cost. However, for her department they have to wait until after the event happens after to give them a firm fee.

Brian Snapp asks this same Council member if it wouldn't be better to go back to the techs and just put in the upper number?

A different Council member says that the only detriment in putting in the higher cost is that it takes away from other grant proposals. Karineh Hovsepian says that the same thing came through her mind, but there isn't that much of a difference in terms of how many grants there are.

A student on the Council says that as a student herself, she would rather know the top cost so that they would know the most they would need to use.

Brian Snapp adds that lately the Fine Arts Fees Grants Committee hasn't been fully funding anything.

Another student says that if this is for student education, then it would be best to have a fixed amount so that they know how much they need to raise.

A Council member says that it is an important lesson to have the top tier and try to reach that goal. She agrees with the student's position and that shooting for a higher goal is better.

Trevor Myrick says that after serving on the Senate and the Assembly for two years, he has seen hundred of grants, and if there is anything left over it goes back to the students.

A student on the Council says that she has created the Tips sheet for students, and said that they should always ask for the highest amount possible.

Dean Tymas-Jones calls for the question. Trevor Myrick reads the motion again. Dean Tymas-Jones reiterates that this is only for CFA student groups. The Dean calls for the vote. All are in favor and the motion passes.

#### Task Force to Review CFA Auxiliary Faculty Evaluation and Promotion Policy

Bruce Quaglia says he doesn't intend for there to be as lively a debate over this as the previous topic. The task force met a week ago to review the policy at the College level that will carry on down to the department level. The departments can add on to this. They intend to bring it forward at the next College Council Meeting for a vote. He will take questions, and he seeks input.

A member of the Council asks about a procedural timeline. Does the committee need to finish its work before the auxiliary faculty review right now? Bruce Quaglia says that it will go forward for next academic year.

There is a discussion about who is on the Committee. Associate Dean Schneider gives the names and says that the Colleges were charged with creating an auxiliary faculty review policy that does not do less than the University policy. Should you ratify the policy, then it will go into effect for AY13-14, and the departments cannot do less than the college policy. So the University policy is broad, the College policy is more narrow, and the Department policy can add on to that.

#### 10. Information Calendar:

##### College-wide Committee Memberships and Terms of Service

Associate Dean Schneider gives a reminder that there are multiple committees throughout the College, and we have a list of those people serving. That list will be posted on the website. For those positions that need to be elected, they need to be elected by the end of April and Cami Rives needs to be notified. He asks if there are there any questions? There are none.

Dean Tymas-Jones asks for any other questions for the good of the order? A member of the Council asks if the FAR is still due on February 21st? Associate Dean Schneider says yes. There has been a glitch in the system, but it should be fixed shortly. The same Council member asks if the post-docs will be added to the system? He is answered that they are already in there. Associate Dean Schneider says if you have any questions about how to fill out the FAR, please let him know.

A Council member asks if someone has been appointed as an adjunct, but hasn't yet received a current teaching assignment, should they fill out the FAR? Associate Dean Schneider says that the FAR pulls from PeopleSoft.

Dean Tymas-Jones says that the summaries of previous College Council Meetings are all posted on the website. These meetings are all open meetings. Anyone can come to the meeting, but only elected people can vote. He thanks everyone for their service and their time.

11. Adjournment:

Future Meetings: April 5<sup>th</sup> (Union – Parlor A)

The meeting is adjourned at 5:02 pm.

## Appendix

CFA ASUU Senator: Trevor Myrick [trevormyrick@icloud.com](mailto:trevormyrick@icloud.com)

Please contact Trevor with any questions/concerns about this proposed bill. He seeks input regarding this issue from the CFA College Council.

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Joint Resolution # 12

Assembly Sponsor: Maximilian Stiefel

Senate Sponsor: Clayton Beckett

BE IT ENACTED by the 2012-2013 ASUU Assembly and Senate that:

WHEREAS, the Associated Students of the University of Utah (ASUU) recognizes the impacts of climate change on not only its students, but on all peoples of the world;

WHEREAS, climate change is primarily caused by anthropogenic greenhouse gases, specifically Carbon Dioxide(CO<sub>2</sub>), and according to the 2007 Intergovernmental Panel on Climate Change (IPCC) Report, "Global increases in CO<sub>2</sub> concentrations are due primarily to fossil fuel use;"

WHEREAS, climate change already causes the deaths of approximately 400,000 individuals annually and could potentially cause over 700,000 deaths per year. To protect our planet's ecology and the humans that rely on it, research shows that up to approximately 565 gigatons more of CO<sub>2</sub> can be emitted to avoid the worst consequences of climate change. Fossil fuel companies control and intend to burn approximately 2,795 gigatons of CO<sub>2</sub> in proven reserves, over five times the maximum level;

WHEREAS, in the "University of Utah Strategic Vision: Seven Core Commitments of the New U," sustainability is the fourth core commitment and is in part defined as the commitment to "practice sustainability on campus by making sustainability an integral part of our operational framework and our decisional framework;"

WHEREAS, the University of Utah's investments in fossil fuel companies with enough fossil fuels to dangerously warm the planet is fundamentally unsustainable and do not meet our core commitments;

WHEREAS, the University's "Climate Action Plan," calls for carbon neutrality in order to "address the risks associated with carbon emissions," in order to mitigate the negative effects of climate change;

WHEREAS, since the University is concerned with climate change and sustainability, the University should not invest money in companies whose profits hinge on emitting greenhouse gases;

WHEREAS, the University of Utah's divestment will: discourage the use of fossil fuels, bring the University in line with its own principles, build on the admirable efforts for sustainability already under-taken by the University, and help to ensure that climate change does not threaten the future of those at our institution and the future of the University;

WHEREAS, reinvestment into alternative energy sources and other lucrative but ethical investments will not inhibit future opportunities for students and uphold the University's ethics;

THEREFORE, be it enacted by the 2012-2013 ASUU Assembly and Senate that The Associated Students of the University of Utah formally requests that the University of Utah: 1) refrain from any new investments in the 200 companies with the largest proven reserves of fossil fuels and 2) divest from direct ownership and any commingled funds that include fossil fuel public equities and corporate bonds within 5 years. These actions will ensure financial stability while the gradual movement away from unsustainable fossil fuel investments progresses.