

Attendees: Dean Tymas-Jones, Associate Dean Sarah Projansky, Associate Dean Joelle Lien, Assistant Dean Liz Leckie, Assistant Dean Karineh Hovsepian, Brian Snapp, Dan Evans, John O'Donnell, Nolan Baumgartner, Trevor Myrick, Marc Pearson, Linda Smith, Jay Kim, Rob Wood, Stacie Riskin, Kevin Hanson, Lien Fan Shen, Connie Wilkerson, Steve Pecchia-Bekum, Stephen Koester, Ellen Bromberg, Sharee Lane, Juan Carlos Claudio, Samantha Matsukawa, Laquimah Vandunk, Sara Francis, James Gardner, Michael Chikinda, Russ Schmidt, Bruce Quaglia, Hans Heath, Brent Mithcell Bodily, Mary Ann Dresher, Sydney Cheek-O'Donnell, Sarah Shippobotham, Marcella Pereda

### SUMMARY

1. Call to Order:  
The meeting is called to order at 3:01 pm.
2. Approval of Minutes:  
From September 13, 2013 Meeting  
Dean Tymas-Jones asks for a motion to approve the minutes. It is seconded, and all are in favor. The minutes are approved.
3. Request for New Business:  
Dean Tymas-Jones asks if anyone has new business to bring before the Council. There is no new business.
4. Consent Calendar:  
There is nothing to report for the consent calendar.
5. Dean's Report:  
Dean Tymas-Jones says that there is an announcement that is important to our graduating seniors. The Jack Kent Cooke Foundation has announced a graduate award. Our students are eligible to apply. The Dean reads the synopses of the award:  
  
*The Jack Kent Cooke Foundation Graduate Arts Award enables students or recent alumni with exceptional artistic or creative promise and financial need to pursue up to three years of study at an accredited graduate institution in the US or abroad. Awards can be as much as \$50,000 annually. In 2014, the Foundation will select up to 20 recipients for this award. The award provides funding for tuition, room and board, required fees, and books. Scholarship amounts vary based on several factors, including cost at the institution each recipient attends and other grants and scholarships the student receives.*  
  
The Dean says that this information has been sent to all the Chairs. If you know of a student who is going to graduate and is planning on going to graduate school, this is a significant award (\$50K) and it can be awarded annually for up to 3 years. It is for institutions in the US and Abroad. The first phase application deadline is right around the corner, which is why this is important. The Dean says that you can either contact Liz Leckie directly, or your chair should have information.  
  
Liz Leckie adds clarification that this is only for applied artists—you unfortunately can't be an arts scholar for this. The application is due by noon, Central Time on Nov. 26<sup>th</sup>. The Dean heard about this at ICFAD,

and he was very excited about it. The Foundation is serious about giving this money away.

A member of the Council says that when students apply, they are quick to prompt the chair to write the letter of support. Dean Tymas-Jones says that he is the University Rep, and you will need your department's support for this.

The same member of the Council asks about the committee that needs to be put together? Dean Tymas-Jones says that is Phase 2, and that more information will come out about Phase 2 to review the applications and prioritize. This is a very exciting opportunity.

6. Dean's Staff Reports:  
Assistant Dean Leckie

- ArtsForce & Emerging Leaders Council

Liz Leckie reports on the successful two-day conference that was ArtsForce. The ArtsForce interns will come to College Council in the February meeting to give a full report, but there is a lot of positive feedback from it already. There was even a write-up about it in the Chronicle. Overall, one of the main things that we learned from the national guests that came is that we are leading out in these efforts. What Sally Gaskill said is that lots of people are talking the talk, but not actually walking the walk. So we are leading out on this front. Liz thanks those who came, and says to stay tuned for next year.

A Council member says that since it was on a Friday, some of the students had class. Also, if the speaker had gone first, and some of the workshops had happened after their classes, they would have appreciated that. Liz says that is great information. If you have students who have given feedback to you, please let her know. Liz says that we will still try and do ArtsForce in other forms throughout the year, as well.

Liz asks if there are any other questions or feedback? There are none.

Liz says that Emerging Leaders Council consists of groups of freshmen and sophomores. They are a committed and vibrant bunch. There is a full slate of events for them in the Spring, in addition to the ones they have already attended. In the Fall they focused on ways to navigate the University, and in the Spring it will be focused on opportunities available to them.

- FAF Grants Report

  - Marcella Pereda (SAC Chair, Dept. of Theatre)

Marcella Pareda introduces herself and talks about the FAF Grants. She says that we have gotten a much better turnout every year. This year we had \$100K requested, and there is a total of only \$102K available for the year. The Committee had to look closely to see how they could distribute to as many groups as possible, and be as fair to as many groups as possible, while still keeping some in reserve for next semester. She shows the breakdown of who requested money on the screen. She says that both Film & Media Arts and Theatre need to be made more aware of the opportunities. There were lots of applicants from the other departments, but those two were not represented as well.

Marcella shows the number of grants submitted, and the monies requested vs monies awarded. A member of the Council says that the number zero for Film is a little sobering. Liz Leckie says that Film came in

the Spring last year, and that is why the Committee reserved some money for next semester.

Marcella says that another thing they had to consider was whether it was an on-campus benefit vs off-campus benefit. There was a large amount of requests for off-campus events.

A Council member asks about projects that have both on- and off-campus component? Liz Leckie says that if it has both components, it is considered local. Karineh Hovsepian says that was an issue that came up during the meeting. And it was decided if they could travel there within a few minutes by car, it would be considered local.

A different member of the Council asks where bringing someone in to campus falls? Marcella says it is local.

Marcella shows the graph about when the projects were occurring. The unknown dates were ones that had a benefit for the entire year, or it wasn't clearly stated in the grant.

Marcella continues and says that with these grants, we can fund up to \$6K for each student group. The Committee was very strict on that. There were some groups that applied for more than one grant, and it was decided not to fund both if together they were for more than \$6K.

Marcella also says that there were some requests for projects that were part of a grade, and those weren't funded. She also says that we can only fund 50% for student travel.

Another Council member asks about the groups with more than one grant--how was that determined? Marcella says that for that group one was retroactive and one that was happening in the Spring. So it was decided to fund the upcoming grant.

A student on the Council adds that it was based also on the quality of the grants, and the one that wasn't funded was recycled from a previous submittal and hadn't had the tenses changed, etc.

Marcella says that the students came in and presented their grants and then from there the Committee ranked their preferences. From there, they made decisions and recommendations. She adds that the next round of FAF Grants is due on Feb. 7<sup>th</sup>.

A Council member asks--if students have questions who should they contact? Liz says the best thing to do is have your students contact their own SAC rep. Cami Rives adds that there is an e-mail address [FAFGrants@finearts.utah.edu](mailto:FAFGrants@finearts.utah.edu) if they prefer to e-mail their questions.

Dean Tymas-Jones says that he wants to commend the students on this Committee. They spent hours going through the grants and making decisions. There is a round of applause in the room.

## Assistant Dean Hovsepian

- Potential Scholarship Process Changes

Karineh Hovsepian announces that the University is moving toward using just tuition authorizations for scholarships instead of giving students checks. This has come up because some departments at the University have been using scholarships to pay students instead of going through payroll. So these changes might be coming up. She wanted to alert everyone about it, and get feedback as to whether there are areas in our College that might qualify for exceptions to this rule. For example, one

exception that might need to be made is for ArtsBridge. By nature of the program, they have to wait until the semester is well under way before the payment happens, so that is an example of a justifiable reason to offer a check instead of a tuition authorization. Karineh says that if anyone has any situations that might be an exception, please let her know now so that we can be planning for this.

A Council member says it is possible that there are things that shouldn't be called "Scholarships." Karineh asks for clarification. He says that for example, they sometimes give money for students to leave the country with one of their professors. It is suggested that in that case it is perhaps more of a travel grant.

Karineh says that if it reflects reality, then changing what it is called might be more reasonable.

A Council member asks what happens to the students who are successful at getting more scholarships than they need for tuition?

Dean Tymas-Jones says that in that case they have to give the money back. The University is going to go back to the students and ask for the money back.

Liz Leckie says that the cost of attendance is higher than tuition, however. So if they haven't maxed out on all of their other costs, it will still go to the student.

Karineh says that one of the things that they are trying to do is coordinate all the payments through the scholarship office.

Liz says that there is an average cost of attendance, and that is the amount by the scholarship office is determining the threshold. Need is determined by individual student.

Another Council member says that a lot of their scholarships are geared towards students getting supplies instead of offsetting tuition. Also, how do they do that? If you're giving a scholarship to a student that doesn't go up to the level of tuition, how does that work? Dean Tymas-Jones asks why the department can't buy the materials for the students in the first place? It answered that it is more organic that way.

Liz says that what we need to do is prove that the cost of attendance in the CFA is higher than the average cost of attendance at the U, then we can work with the financial aid office, and make the case for that. Liz spoke with the advisors at the last advisor meeting about this. They are going to speak with Financial Aid about how they determine cost of attendance, and then they can determine how much over that amount our College is. This is a conversation that we can have with the University. We can tell them this, but they are thinking broadly about what has been happening across the country. People have been put in prison for mismanagement of funds, so they are trying to take a proactive stance. This is really the only way they can see for how to do that.

Karineh asks the Council member to put together a quick e-mail explaining the needs of his department so that she or Liz could incorporate that into their conversations with the University.

The Council member says that he understands and sees this. But it's about more than just tuition. Liz says that we can't get hung up on tuition. If there are amounts that the students needs over tuition (food, or rent, etc), the students get the money as a check.

A different Council member asks if this might be an opportunity to rename it? Karineh says that how we treat it can be determined down the road, but for now we need to have discussions.

Another member of the Council says that with some of the looser scholarships they give, those students put the money towards their tuition, but if they still need money the department could add to it. Will that still be OK? Liz says yes, that would still just go through the same process.

A student Council member asks if receipts need to be turned in? Liz says no. That is why it is an average amount.

## 7. Special Committee Reports:

- Raymond C. Morales Fellows Report

Martine Kei Green-Rogers (Morales Fellow, Dept. of Theatre)

Maria del Mar Gonzalez-Gonzalez (Morales Fellow, Dept. of Art & Art History)

Dean Tymas-Jones says that a year-and-a-half ago we initiated our first Morales Post-doc/Post-MFA program. We are about to approach the last semester of our first class of the Fellows. The Executive Committee is now discussing whether we will continue our Post-doc program. We thought it would be beneficial for the Council to hear directly from some Fellows and hear about their experiences as we consider whether the College should consider this program. We are one of the few institutions that offers a post-MFA. Post-docs can be found in some colleges, but post-MFA really isn't offered. We are being a trailblazer in this area.

Dean Tymas-Jones turns the time over the Martine Kei Green Rogers & Maria del Mar Gonzalez-Gonzalez. Martine introduces herself. She says that her experience here has been amazing. Her department has embraced her with open arms, and gave her the most valuable thing that a person in her position needed—time. The weakest part of her CV was publications, and this Fellowship gave her the time to publish an article, two book reviews, and start a book project. In addition she has had the most wonderful mentor in Sydney Cheek-O'Donnell. Everyone in her department has been that way, really incorporating her into the department. She has been able to sit in meetings and have a voice, and for that reason, it made her want to give back. The most brilliant thing is that she has been given time to work creatively and on her own research. She can't imagine us not wanting to do that for someone else. In this market, it is difficult to get everything that you need to be marketable, and this gave her that opportunity.

A Council member asks Martine if she was finished with her degree before this? Yes.

Maria del Mar introduces herself. She is an art historian by training. She was the exception in that she got the Post-doc, but she was in the final stages of completing her dissertation. She was grateful to be able to come as a Post-doc before being done with her dissertation. She was allowed to teach, and she was allowed to create her own courses on topics that she wanted, which she hears doesn't ever happen. So she was able to complete her dissertation, defend it, and she has been presenting at conferences. Also, she was able to get an article under review. It's been a great experience. She has enjoyed working with studio and work in a combined program. She's been participating in studio crits, as well. She has some awesome colleagues, and she's been working with the other Post-docs. It's been a great experience, and it would be an amazing opportunity to an incoming class.

Maria del Mar asks if there are any questions? A Council member says that she also wrote for a Dee Grant and brought in some fabulous guest artists. Maria del Mar says that she was grateful that the Dee Grant was opened up to the Post-docs, because she was able to bring in some fabulous artists, and that brought in some other departments' collaboration, as well.

Another Council member asks what the interaction between the Post-docs in the College or outside of the College is? Martine ran the Post-doctoral association at the University. Maria del Mar says that as soon as they walk into the association meetings, everybody is in science—cancer research. The College has been supportive, but yes, they have a network. She says that it's odd to talk to the science people, because all they want to talk about is cancer or beer. Martine says that what happened was that all three Fellows were actively looking and ran across this association. It was something that the association had never seen before, and because of that they have been very involved. Martine and Maria del Mar are closer, because they are both academic, as well as studio. They were able to work on their publications together. Because they had the time to be able to do that, it was invaluable. They were able to share their work and see if things "made sense." Maria del Mar adds that Art History has a master's degree, so she has been able to teach and mentor grad students. So that is amazing for her. Martine says that the College has been very supportive, as well. She also received a Dee Grant, and now has a relationship with the College of Social Work.

Martine asks if there are any other questions? There are none.

Dean Tymas-Jones says that if you find this testimonial by these two colleagues compelling, it would be great if you could share with your Chairs your feelings about it. We were able to do this because we, the College, had the money to do it. We do not have as much money as we had two years ago when we decided to do this. But if you feel this is important enough, and should be considered as part of our budget next year, we need to know. We also need to do this fairly soon. The Dean says that perhaps we won't do this as a "cattle call" this next time. We might think about asking the departments about where a post-doc might be most useful for the departments. We lucked out with the three that we got this year. Jessica Pearson couldn't attend today, but she also had a great experience, and we have benefitted from having them as a part of our community. We need to consider this immediately, and the Chairs will be considering this next Friday. So please share your sentiments with your Chairs as to how to represent your interests.

Maria del Mar says that also, everyone in the Dean's office and her chair, has had an open door policy, and everyone has been warm and great. Martine seconds that.

- Career-line Faculty Review Policy Ad-hoc Committee  
Bruce Quaglia (Chair of Ad-hoc Committee)

Bruce Quaglia says that this is a continuation of the committee that was set up last year to discuss the review policy for the career-line faculty review process. Sarah Projansky and he had met several times with lengthy discussions, as well as getting information from the Dean and his cabinet, and the executive committee. Last year the committee was smaller, and not entirely balanced. This year there are 14 members of the committee, and there is a balance between career-line and tenure-line faculty members. Because it is a larger committee, it is taking longer to do the work, but they feel like they will be able to come back to the Council with a much better document to vote on.

Bruce says that the committee has had two long meetings with the next coming soon. Discussion items are being worked through, and then a consensus has been reached. So far language has been settled on—regarding how service and research will be evaluated when present. Also, there is a strong consensus on the definition of “full-time long-term faculty.” So in the next College Council meeting, you can vote on that, but the committee has settled on the definition of 50% FTE and 5 years of service. Some of the remaining issues remain largely procedural issues. Also, there is at the moment a paragraph in there that obliquely references broader faculty rights, but might not make it out of committee, and it doesn’t exceed what is guaranteed by University regulations.

Sarah Projansky says that she wants to speak a bit about policy that has been set by the University. She wants to mention two things that have come up. The first question is: does College Council have a right to speak on these issues? She spent a long time speaking with Amy Wildermuth about this, and has an answer. The College (and by that the College Council) is required to set the standards for career-line, visiting, and adjunct faculty review. The Council decides what will happen—what will be in the packet, when it will happen, etc. She reads from the University regulations:

*"All faculty appointing units which appoint any auxiliary [career-line, adjunct, or visiting] faculty in any category must develop and present for approval a Statement of academic unit rules that provide for procedures, criteria and standards for the evaluation and reappointment of each category of auxiliary [career-line, adjunct, or visiting] faculty used in the unit. These Statements must address evaluation and reappointments of both compensated and uncompensated (volunteer) faculty, and must provide for more thorough review of the former. For academic colleges encompassing multiple departments (or free-standing divisions), such rules shall be established at the college level and be applicable for all appointing units within the college (unless it is determined that independent rules are necessary for one or more of the units because of widely varying circumstances within the college)." (6-310, emphasis added)*

Sarah says that the right to vote is a separate issue, and University regulations are very clear on this. Career-line faculty may vote, but only if the majority of tenure-line faculty in the departments also agree. Currently the committee has made a recommendation, but each department will need to vote to determine if they will give the career-line faculty the vote. The departments cannot decide whether or not the career-line faculty can be reviewed, however.

Sarah says that University regulations require that tenure-line faculty remain the primary decision makers. She reads from university regulations:

*"Tenure-line faculty members shall have the primary roles in shared governance activities, including setting of academic policies within departments and colleges through majority voting roles on college councils (Policy 6-003) and department and college academic committees." (6-300)*  
*The Faculty Appointments Advisory Committee . . . "has as it's primary voting membership all of the tenure-line members of the department." (6-300)*

Sarah reiterates that how we set that up is something that the committee is still talking about. Some of our departments are not mostly tenure-line faculty, but most are.

Sarah asks if there are any questions? Dean Tymas-Jones asks if it is possible to get a report to review after the committee has met? He also asks if we are going to put this on the debate calendar for the next meeting and if students can vote on this policy document?

Sarah says that at the next ad hoc meeting the committee will finish its work. Then the policy will be brought to the Executive Committee. We also thought it would be wise to use the College-wide Faculty & Staff meeting for a “town-hall” to discuss.

A Council member says that she wants to discuss the way in which lecturer/career-line voting takes place. Linda says that in the departments where there is not a supermajority, it would be beneficial to have all career-line faculty vote. In the departments where there is a supermajority, it could be that there is a representative, or all could vote, but it would only mathematically portion out to equal less than the tenure-line. It would mean that all the career-line faculty would be motivated to have a voice in governance, and then it could keep that balance. She urges the committee to leave departments some leeway in determining their own way of doing it.

Bruce Quaglia says that is helpful. He says that the career-line faculty cannot become the primary vote, and that might be something that is discussed.

Bruce asks the Dean to clarify—they anticipate a complete draft of the policy before the debate the next College Council meeting. Would you like any procedural report on this, or does this verbal report work? Dean Tymas-Jones clarifies that the policy draft is what he wants. The Dean also says that he likes the idea of having the College-wide Faculty & Staff meeting in January to speak about it.

Sarah says that is why we are pushing to complete this policy now in order to meet that timeline. She says that they are very close. She says that Bruce and the entire committee has worked very hard on this, and she appreciates the work of the committee.

Dean Tymas-Jones says that we have taken care of the first bullet on the notice of intent. At the next College Council meeting, we will take a look at this policy and will take a large portion of time for that discussion. Also, at that meeting we want to share with you the changes that we have made to the Strategic Plan. All of the units within the College are working on their own plans, and will be presented to the Dean’s Office in the Spring.

A Council member makes a move to adjourn. It is seconded. The meeting adjourns at 4:11 pm.

8. Notice of Intent:
  - Career-line Faculty Review Policy
  - Changes to Strategic Plan
9. Debate Calendar:
10. Information Calendar:
11. Adjournment:  
Future Meetings: February 7<sup>th</sup>, April 11<sup>th</sup>